



COMMUNITY
SCHOOL

Dear Families,

Community School is making the shift towards using Sycamore School as our online information platform. Sycamore is a secure, online community used by schools around the world. Once we complete the shift, you will be able to access school news, calendar events, classroom web pages, your child's student records and more on one platform. Using Sycamore will allow you to access the school information you need, when you need it.

Many of you have already used Sycamore to go through the process of enrollment or re-enrollment. When you signed up on the website, each family was given a username and was invited to create their own password. The username assigned is usually the first three letters of the last name plus a four-digit number. Please store your username and password somewhere safe. If you have not already created your login, you should receive an invitation from Sycamore no later than August 25th. Be sure to check your spam folder. If you have not received anything, please reach out to Amanda at amandae@communityschool.net.

On a web browser, go to: app.sycamoreschool.com

School Code: 4130

Username: first 3 letters of family last name followed by a 4-digit number (this is given by Sycamore and cannot be changed)

Password: you can create/change it; Amanda can also reset it if you need

Once logged in, you can use the menu on the left to navigate the page. We are very excited to have this new online information platform at Community School. As we roll this out for the first time, please remember that, because it is new, we may run into a few small glitches. Please be patient with us as we work on those, and if you have any technical questions about Sycamore, please reach out to Amanda at amandae@communityschool.net.