

# Sycamore Schools Family Portal

## What is Sycamore Schools Family Portal?

Sycamore is Community School's online information platform for families and staff. Sycamore is a secure online community used by schools around the world. On Sycamore, you can access school news, calendar events, your child's student records, and more, all on one platform. Using Sycamore allows you to access the school information you need, when you need it. Many of you have already used Sycamore to go through the process of enrollment or re-enrollment.

## How do I access Sycamore?

When you first enroll at Community School, you will receive an email with a username and password from the admissions office. The username assigned is usually the first three letters of the last name plus a four-digit number. Please store your username and password somewhere safe. If you have not already created your login or received your invitation from Sycamore, be sure to check your spam folder. If you have not received anything, please reach out to Kim at [kimb@communityschool.net](mailto:kimb@communityschool.net).

On a web browser, go to: [app.sycamoreschool.com](http://app.sycamoreschool.com).

- School Code: 4130
- Username: first 3 letters of family last name followed by a 4-digit number (this is given by Sycamore and cannot be changed)
- Password: you can create/change it; Kim can also reset it if you need to.

Once logged in, you can use the menu on the left to navigate the page.

## What if I need help accessing Sycamore?

Please email our admissions assistant [kimb@communityschool.net](mailto:kimb@communityschool.net) if you need help accessing or using Sycamore.